



MOUNT ST. CLARE C O L L E G E

January 14, 2000

Mr. Steve Dorssom
Kansas City Case Management Team
United States Department of Education
Office of Student Financial Assistance Programs
10220 North Executive Hills Boulevard, Suite 900
Kansas City, Missouri 64153 -1367

RE: Campus Security Report Review

Dear Mr. Dorssom:

We write in response to your letter dated December 14, 1999 regarding our responses to your Departments program review report. Following is our response to your request for clarification:

1 (a) Crime Statistics Not Accurately Disclosed – Annual Campus Security Reports

1. **Domestic Violence Incident on 1-20-95** - Our revised statistics now list three (3) aggravated assaults in 1994-95. Please see revised statistics and security reports.

2. **Sex Offense, Forcible on 9-9-95** - The designation by the Clinton Police Department of an incident as "SEX OFF F" can apply to forcible rape, forcible sodomy, sex abuse 2, sex as w/obj, forcible fondling, indecent contact, or lascivious acts. The incident case summary provided no facts regarding this incident other than the name of the alleged victim. It further is our understanding that an investigation by the Clinton Police Department did not reveal further information or facts regarding this report. MSC revised its statistics to include this incident as a non-forcible offense.

3. **Aggravated Assault on 7-26-96** - MSC used an incorrect designation in its summary of administrative action cases. No injury, threat of injury, or attempted injury was evidenced in review of this case. This incident simply involved an argument and disagreement between two MSC students. Therefore, this incident should have been classified as a simple assault. A simple assault is not a reportable occurrence.

4. **1996-97 "Girlfriend" Incident** - The description by the Dean of Students was a figure of speech. Although an incident report should have been prepared, this incident was not reported because there were no witnesses to the incident and neither party would talk about the incident. There were no visible marks of injury, bruises or indications of an assault on the alleged victim. No evidence indicated that a physical assault had taken place. Therefore, this incident was considered a "simple assault" and not included in the security report.

5. **Aggravated Assault on 6-13-97** - Our revised statistics now include this Aggravated Assault.

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6. **Aggravated Assault on 9-12-97** – This is a non-reportable offense since it was classified as a simple assault. [REDACTED] allegedly grabbed the arm of the victim. However, there were no visible marks of injury, bruises or indications of an assault on the alleged victim. It appeared, based upon limited information available, that this incident involved a verbal altercation and possibly slight physical contact. No evidence indicated that a physical assault had taken place. Further, no weapons were involved in this incident. This incident was classified as a simple assault, not an aggravated assault, and therefore was not reportable.

7. **Sex Offense, Non-forcible on 11-7-98** - The incident case summary provided by the Clinton Police Department did not provide facts regarding this incident or details about the victim or alleged perpetrator. MSC contacted the Clinton Police Department and learned that the father of the alleged victim filed this complaint. MSC was informed that the Detective Bureau of the Clinton Police Department contacted the father, (Complainant) and asked to speak with the daughter regarding this incident. The father never brought the daughter to the police department. The police department was not able to obtain further information to substantiate the allegations. No further facts were provided. Based upon this limited information, MSC was unable to determine if a rape or sexual offense had occurred, particularly since this was not an occurrence reported by the alleged victim. Therefore, this incident was not included in the security report.

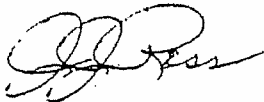
(b) MSC maintains monthly contact with the Clinton Police Department to ensure that its crime statistics are current and accurate. Previously this contact was oral. Beginning December 31, 1999, MSC revised its system so that monthly correspondence is maintained with the Clinton Police Department to gather current and accurate crime statistics. Please see a copy of our monthly correspondence, which is attached herewith.

2. The viewbook sent in response to the program review contained a notification that was recommended by the officials at the program review. The program review officials suggested the language and placement of the notification. This particular viewbook was distributed this fall. MSC will amend the notification to inform students how to request a hard copy of the report.

3. Each of these four (4) statements of policy is included in MSC's revised Campus Security Report. Please see the enclosed revised Campus Security Report.

If you should have any questions, please do not hesitate to call.

MOUNT SAINT CLARE COLLEGE



Dr. James J. Ross
President

Mount St. Clare College
Crime Statistics - Annual Reports

Date	Description	Manassas	Homicide	Sexual Offenses	Forcible	Robbery	Arson	Aggravated Assault	Burglary	Motor Vehicle Theft	Liquor Law Violations	Drug Abuse Violations	Weapons Violations
August 1, 1993 - July 31, 1994	Per original report	0	0	0	0	0	0	0	0	0	0	0	0
12/25/93	Burglary												
Corrected Totals - 1993-1994		0	0	0	0	0	0	0	1	0	0	0	0
August 1, 1994 - July 31, 1995													
09/02/94	Weapons Incident/aggravated assault							1					1
01/20/95	Domestic Violence Incident							1					1
Per original report		0	0	0	0	0	0	2	0	0	0	0	1
Corrections -													
unk	Per DOE Audit (cannot determine exact incident)							1					
12/17/94	Burglary								1				
02/22/95	Burglary (business office)								1				
09/18/94	Sexual Assault				1								
Corrected Totals - 1994-1995		0	0	0	1	0	0	3	2	0	0	0	1
August 1, 1995 - July 31, 1996													
Per original report		0	0	0	0	0	0	0	0	0	0	0	0
Corrections -													
09/09/95	Rachel Murphy (CPD)												
11/01/95	Aggravated Assault (CPD)							1					
02/08/96	Burglary (CPD)								1				
07/02/96	Aggravated Assault (Aboard)							1					
Corrected Totals - 1995-1996		0	0	1	0	0	0	2	1	0	0	0	0

Mount St. Clare College
Crime Statistics - Annual Reports

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Date	Description	Manslaughter	Homicide	Sexual Offenses	Robbery	Arson	Aggravated Assault	Burglary	Motor Vehicle Theft	Liquor Law Violations	Drug Abuse Violations	Arrests	Weapons Violations
August 1, 1998 - July 31, 1997													
10/19/96	Motor Vehicle Theft								1				
	Per original report	0	0	0	0	0	0	0	1	0	0	0	0
	Corrections -												
10/16/96	Aggravated Assault (judicial board)						1						
04/17/97	Aggravated assault						1						
06/13/97	Aggravated assault						1						
Corrected Totals 1996-1997													
	August 1, 1997 - July 31, 1998	0	0	0	0	0	2	0	1	0	0	0	0
	Per original report	0	0	0	0	0	0	0	0	0	0	0	0
	Corrections -												
09/12/97	Aggravated assault						1						
12/09/97	Sexual offense												
02/24/98	Liquor law violation									1			
Corrected Totals 1997-1998													
		0	0	0	1	0	1	0	0	1	0	0	0

01/19/00

Mount St. Clare College
Crime Statistics - Annual Reports

Date	Description	Manslaughter	Homicide	Sexual Offenses	Robbery	Arson	Aggravated Assault	Burglary	Motor Vehicle Theft	Liquor Law Violations	Drug Abuse Violations	Arrests	Weapons Violations
August 1, 1998 - July 31, 1999													
09/13/98								1					
08/26/98								1					
08/26/98								1					
09/02/98								1					
09/20/98								1					
09/23/98								1					
09/29/98								1					
09/29/98								1					
10/02/98								1					
10/18/98								1					
10/25/98								1					
10/25/98								1					
10/25/98								1					
10/30/98								1					
02/01/99								1					
03/04/99								1					
03/24/99								1					
03/24/99								1					
03/22/99								1					
04/08/99								1					
04/08/99								1					
04/08/99								1					

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01/19/00

As an academic institution, the College's goal is to alleviate the problem of illegal drug use, preferably in a manner that educates rather than one that punishes. However, The Mount is subject to the same local, state and federal laws that govern all citizens, including the laws that concern the use, sale and possession of drugs. Therefore, engaging in such illegal action will be subject to disciplinary procedure up to and including suspension and expulsion for students; suspension and termination for employees. Individuals cannot be protected by the College from the legal consequences of their acts. The College will cooperate with civil authorities in dealing with violations of these laws.

The College considers the use, possession, manufacture, cultivation, sale, distribution or transfer of any unlawful drug incline marijuana, unacceptable behavior, and incompatible with the educational goals of the College and are strictly prohibited on College property.

Knowledgeable association in an environment where illegal substances are being used constitutes ground for disciplinary action.

The Clinton Police Department is to be contacted for immediate assistance (911). The Mount encourages individuals to report any crime accurately and promptly.

The Clinton Police Department is to be notified if one is the victim of a crime, if a crime has been witnessed, or if one has information which would aid in solving a crime.

In an emergency (police, fire, and rescue).....911

For non-emergencies, please call:

Resident Director.....Office: 242-4023 ext. 417
Home: 242-2322
Campus Security.....242-2752
Student Services.....242-4023 ext. 117
Monday through Friday 8:00 a.m. - 4:30 p.m.

This amended brochure was prepared by The Department of Student Services. It is distributed annually to faculty, staff and students through registration and campus mail. Additional copies are available upon request from Student Services.

Mount St. Clare College

The Student Right-To-Know and Campus Security Act

The Student Right-to-Know and Campus Security Act (Public Law 101-542) was signed into law November 8, 1990. The Act contains requirements that an institution collect certain information starting September 1, 1991, and each year thereafter. The information must also be provided to any applicant for enrollment of employment upon request.

It is Mount St. Clare College's intent to comply fully with the Act. The information provided is as of July 31, 1994 and for the 12 months then ended.

The Mount does maintain a campus security force staffed by students and supervised by the Resident Director. The security officers have no official arrest powers. All arrest are made by city, county or state law enforcement officers. Students and staff may contact the appropriate authorities directly or security will make contact on behalf of the college or individuals involved if considered necessary or requested. Students and staff are made aware of the services offered by campus security through the student and staff handbooks, and orientation sessions for new students which are held annually. The Mount takes any reported criminal action or other emergency as an event which must be responded to promptly, the college does rely on law enforcement authorities to investigate criminal actions and to assist with emergencies as appropriate.

Campus security personnel have access to substantially all areas of the campus including residence halls. Arbitrary rooms searches by anyone are prohibited. Certain legal rights of room entry are maintained by the college as a private institution in operation of residence halls. These rights include, without limitation, the right of staff member's to enter a student's room when determined advisable for community or individual welfare, in instances such as medical emergencies, fire, flood, or wind damage. If an occupant, the resident or their guest, is present, and a room search or cursory inspection is conducted, a written,

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The Student Right-To-Know and Campus Security Act

The Student Right-To-Know and Campus Security Act (Public Law 101-542) was signed into law November 8, 1990. The Act contains requirements that an institution collect certain information starting September 1, 1991. It also requires that the institution prepare, publish and distribute this information to all current students and employees beginning September 1, 1992, and each year thereafter. The information must also be provided to any applicant for enrollment or employment upon request.

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Director of Residence Life.....Office: 242-4023 ext.417
Home: 242-2322
Student Services.....242-4023 ext. 217
Monday through Friday 8:00 a.m. - 4:30 p.m.

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Campus Security.....242-2752

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Director of Residence Life.....Office: 242-4023 ext.3503
Home: 242-4257 ext. 5196
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Mount St. Clare College

CRIME STATISTICS

	1991-92	1992-93	1993-94
Murder	0	0	0
Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary ⁴	0	0	1 ³
Motor Vehicle Theft	0	0	0

In addition, arrests for the same period must be reported for several types of crimes² and are as follows:

	1991-92	1992-93	1993-94
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

¹Definitions are based on NACUBO Special Action Report 91-4.
²Definitions are based on the FBI's Uniform Crime Report (UCR).
³None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate crimes Statistics Act (28 U.S.C. 534).

	1993-94	1994-95	1995-96
Murder	0	0	0
Rape ⁴	0	1 ³	1 ³
Robbery	0	0	0
Aggravated Assault ⁴	0	3 ³	2 ³
Burglary ⁴	1 ³	2 ³	1 ³
Motor Vehicle Theft	0	0	0

In addition, arrests for the same period must be reported for several types of crimes² and are as follows:

	1993-94	1994-95	1995-96
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession ⁴	0	1	0

¹Definitions are based on NACUBO Special Action Report 91-4.
²Definitions are based on FBI's Uniform Crime Report (UCR).
³Amended statistics not in previous report.
⁴None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

	1993-94	1994-95	1995-96
Murder	0	0	0
Rape ⁴	0	1 ³	1 ³
Robbery	0	0	0
Aggravated Assault ⁴	0	3 ³	2 ³
Burglary ⁴	1 ³	2 ³	1 ³
Motor Vehicle Theft	0	0	0

In addition, arrests for the same period must be reported for several types of crimes² and are as follows:

	1993-94	1994-95	1995-96
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession ⁴	0	1	0

¹Definitions are based on NACUBO Special Action Report 91-4.

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³Amended statistics not in previous report.

⁴None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

	1994-95	1995-96	1996-97
Murder	0	0	0
Rape ⁴	1 ³	1 ³	0
Robbery	0	0	0
Aggravated Assault ⁴	3 ³	2 ³	3 ³
Burglary ⁴	2 ³	1 ³	0
Motor Vehicle Theft ⁴	0	0	1

In addition, arrests for the same period must be reported for several types of crimes² and are as follows:

	1994-95	1995-96	1996-97
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession ⁴	1	0	0

¹Definitions are based on NACUBO Special Action Report 91-4.

²Definitions are based on FBI's Uniform Crime Report (UCR).

³Amended statistics not in previous report.

⁴None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

	1995-96	1996-97	1997-98
Murder	0	0	0
Rape ⁴	1 ³	0	1 ³
Robbery	0	0	0
Aggravated Assault ⁴	2 ³	3 ³	1
Burglary ⁴	1 ³	0	0
Motor Vehicle Theft ⁴	0	1	0

In addition, arrests for the same period must be reported for several types of crimes² and are as follows:

	1995-96	1996-97	1997-98
Liquor Law Violations ⁴	0	0	1 ³
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

¹Definitions are based on NACUBO Special Action Report 91-4.

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³Amended statistics not in previous report.

⁴None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

	1996-1997	1997-1998	1998-1999
Murder	0	0	0
Rape ⁴	0	1 ^{1*}	1 ²
Robbery	0	0	0
Aggravated Assault ⁴	3 ³	1	0
Burglary (room) ⁴	0	0	23 ³
Burglary (auto) ⁴	0	0	4
Motor Vehicle Theft ⁴	1	0	0

In addition, arrests for the same period must be reported for the crimes listed below:

	1996-1997	1997-1998	1998-1999
Liquor Law Violations ⁴	0	1*	3
Drug Abuse Violations ⁴	0	0	2
Weapons Possession	0	0	0

¹Police report filed; criminal charges filed and later dismissed.

²Police report filed; no criminal charges filed.

³Includes 2 students prosecuted for room burglaries, (1 student charged with 16 incidents).

⁴None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

*Amended Statistics not in previous report.

MEMORANDUM
MOUNT ST. CLARE COLLEGE
SECURITY OFFICE

TO: Clinton Police Department
FROM: Kristopher Schmidt, Director of Security
DATE:
RE: Reported crimes involving Mount St. Clare College

The Student Right to Know and Campus Security Act requires institutions of higher education to collect and report certain statistics for crimes reported to the institution, as well as state and local police agencies. In compliance with this Act, we would ask that you provide our office with information concerning the most recent monthly statistics for reported offenses, occurrences, crimes or incidents on the campus of Mount Saint Clare College.

Please forward this information to:

Mr. Kristopher Schmidt
Director of Security
Mount St. Clare College
400 North Bluff Blvd.
Clinton, Iowa 52732

Thanks for your cooperation and attention to this matter. If you should have any questions, please call me at: 319-242-4023.

The Student Right-to-Know and Campus Security Act (Public Law 101-542) was signed into law on November 8, 1990. The Act requires an institution to collect certain information annually starting September 1, 1992 and each year thereafter. The information is provided to any applicant for enrollment or employment upon request. It is Mount St. Clare College's intent to comply fully with the Act. The statistical information provided is for the years ended July 31, 1997, 1998 and 1999.

CAMPUS SECURITY

The Mount maintains a campus security force staffed by student personnel and supervised by a professional Director of Security. The security officers have no official arrest powers. City, county or state law enforcement officers make all arrest. Student and staff may contact the appropriate authorities directly or security will make contact on behalf of the College or individuals involved if considered necessary or requested. Students and staff are made aware of the services offered by campus security through the student and staff handbooks, and orientation sessions for new students, which are held annually. The Mount takes any reported criminal action seriously and responds to it accordingly. The College does rely on law enforcement authorities to investigate criminal actions and to assist with emergencies as appropriate.

Campus security personnel have access to all areas of campus including the residence halls. The Mount does, however, respect and seek to ensure the privacy of students living in residence halls. Arbitrary room searches are prohibited. Certain legal rights of room entry are maintained by the College as a private institution in operating of residence halls. These rights include, with limitation, the right of staff members to enter a student's room when determined advisable for community or individual welfare, and in instances such as medical emergencies, fire, flood, or wind damage. If an occupant, the resident or a guest, is

present, and a room search or cursory inspection is conducted, a written, dated and signed report will be prepared by a Student Services professional staff member and placed in the residence hall files within three (3) class days of the occurrence. In the absence of any emergency, a Student Services professional staff member will be present when entering a room. If these circumstances should occur, a written, dated and signed report will be prepared by the Student Services professional staff member within one (1) day of the occurrence.

Under certain conditions requiring a room search, such as for stolen property, a dated and signed form must accompany those conducting the search. The form must include a description of the items being sought and the specifically designated college officials. The presence of two college representatives, one being a Student Services professional staff member, is required. In the event of an emergency, such as weather conditions, fire or drills of same, rooms will be checked for occupancy. Customary landlord rights of inspection and maintenance by College personnel also apply.

* Mt. St. Clare College has taken precautions to provide for general campus security through the Campus Security Department. During evening and night hours, security personnel make rounds, on foot, of the campus buildings and grounds. The campus has outside security phones that contact 911 in the event of an emergency. These phones are located by all main buildings.

* All college buildings, offices, residence halls, and residence rooms are installed with security locks and the campus has lighted corridors, entrances, and parking areas. The main campus buildings are secured each night following the completion of academic activities. The residence halls are locked from 10 p.m. to 8 a.m., Monday through Friday, and 24 hours per day on weekends and during breaks.

Security personnel monitor all campus buildings on random basis weekdays during non-business hours and evenings on weekends. Campus security personnel have civil enforcement authority only. They do, however, work closely with the Clinton Police Department should assistance be required.

New students and staff are informed of security procedures and practices during orientation sessions held each fall. Student and personnel handbooks discuss student and employee responsibility for their own security and the security of others.

Although Mount St. Clare College and the City of Clinton are considered relatively safe places to live, it is important for students, as well as the members of the campus community, to take responsibility for their own safety and well-being. The College strongly encourages students to use common sense and to take steps to ensure the safety and security of their belongings, themselves, and others.

CAMPUS ESCORT SERVICE

The Campus Security Staff provide walking escorts to visitors and campus community members. If an escort is desired, please call 242-2752.

PROCEDURES FOR REPORTING CRIMINAL ACTIONS OR EMERGENCIES

The Mount encourages individuals to report any crime accurately and promptly. The Clinton Police Department is to be contacted for immediate assistance (911).

The Clinton Police Department is to be notified if one is the victim of a crime, if a crime has been witnessed, or if one has information that would aid in solving a crime.

In an emergency (police, fire and rescue)	
911	
Campus Security	242-2752
Director of Security	1-888-448-0165 (pager)
Women's Health Services	243-1413
Domestic Violence Hotline	1-800-381-9319
Sexual Assault-Battered Women	243-7867
(24 hour hotline)	

For non-emergencies, please call:

Student Life Office	242-4023 ext. 3500
(Monday through Friday 8:00 a.m.-4:30 p.m.)	
After office hours, please call:	
Director of Residence Life	242-4257 ext. 1331
Resident Director	242-4257 ext. 5196
Dean of Students	249-3119
Campus Minister	243-8564
Clinton Police Department	243-1458

POLICY REGARDING TIMELY REPORTS OF SPECIFIC CRIMES OR OFFENSES

When known crime risks might endanger students or employees, the Office of Student Services will notify the campus community in a timely manner through one or a combination of the following methods, depending upon the nature of the incident: (the below steps will be implemented predicated upon the nature of the incident)

- a) Immediate notices, via telephone, to Dean of Student Affairs and Director of Residence Life.
- b) Immediate notification of student body:

1. Residential student could be notified via building meetings, flyers, etc.
2. Entire student body via flyers, posted information, e-mail, etc.

c) If necessary, notify the media, via written press release or telephone call.

d) Prevention information is handled by information on bulletin boards and campus programming.

CAMPUS CRIMINAL STATISTICS

The Student Right-to-Know and Campus Security Acts require that certain statistics be maintained by the College and reported annually to students and employees. Therefore, this brochure is intended to comply with the Federal Legislation Acts, which mandate that all institutions of higher education describe and disclose statistics concerning specific crimes.

	<u>1996-1997</u>	<u>1997-1998</u>	<u>1998-1999</u>
Murder	0	0	0
Sexual Offense -			
Non-forcible	0	0	0
Forcible ⁴	0	1 ^{1*}	1 ²
Robbery	0	0	0
Aggravated Assault	3 ³	0	0
Burglary (room) ⁴	0	0	23 ³
Burglary (auto) ⁴	0	0	4
Motor Vehicle Theft ⁴	1	0	0

In addition, arrests for the same period must be reported for the following crimes:

	<u>1996-1997</u>	<u>1997-1998</u>	<u>1998-1999</u>
Liquor Law Violations ⁴	0	1 ¹	3 ³
Drug Abuse Violations ⁴	0	0	2
Weapons Possession	0	0	0

¹ Police report filed; criminal charges filed and later dismissed.

² Police report filed; no criminal charges filed.

³ Includes 2 students prosecuted for room burglaries, (1 student charged with 16 incidents and one with 3 incidents).

⁴ None of the crimes reported in this report manifested evidence of prejudice based on race, religion, sexual orientation, or⁵ ethnicity, as prescribed by the Gate Crimes Statistics Act (28 U.S.C. 534).

* Amended Statistic not in previous report.

POLICY REGARDING DRUGS AND ALCOHOL

The Mount, as an institution, and in keeping with its commitment, neither condones nor encourages the illegal use of alcoholic beverages or drugs. The Mount does not seek to dictate the personal lifestyle of its faculty, administration, staff or students. However, in reaffirming its position of serious concern about and opposition to the use of illicit drugs and in seeking to maintain a drug free workplace, the college neither condones nor tolerates the use, possession or distribution of illicit drugs on campus. The unlawful use, possession or distribution of alcohol or illicit drugs at or as a part of any college activity is strictly prohibited. A temperate personal posture is encouraged and expected toward the legal use of alcohol. The College prefers to prevent alcohol and drug abuse through educational opportunities offered throughout the year. Please contact the Dean of Students Office for a listing of drug and alcohol-abuse education programs.

As an academic institution, the College's goal is to alleviate the problem of illegal drug use, preferably in a manner that educates rather than one that punishes. However, the Mount is subject to the same local, state and federal laws that govern all citizens, including the laws that concern the use, sale and possession of drugs. Therefore, engaging in such illegal action will be subject to disciplinary procedure up to and including suspension and expulsion for students; suspension and termination for employees. Individuals cannot be protected by the College from the legal consequences of their acts. The College will cooperate with civil authorities in dealing with violations of these laws.

The Mount considers the use, possession, manufacture, cultivation, sale, distribution and transfer of any unlawful drugs unacceptable behavior, and incompatible with the educational goals of the College and are strictly prohibited on College property.

Knowledgeable association in an environment where illegal substances are being used constitutes ground for disciplinary action.

Any criminal actions that occur at off-campus locations which are controlled and used by the College or student organizations for educationally related purposes will be monitored by and are to be reported to the local police having jurisdiction. Mount St. Clare College will make a reasonable effort to obtain from the local police, reports of criminal activity that occurred at these locations while Mount St. Clare College was in control and using them.

POLICY REGARDING PREVENTION OF SEXUAL ABUSE/ASSAULT

Abusive sexual conduct by anyone is a threat to the entire college community. All students who believe another individual has personally violated them in a sexual manner should immediately report the incident to the Dean of Student Affairs. Students may also approach members of the faculty or staff with whom they feel comfortable, if they would like assistance in reporting the incident. Students are strongly encouraged to report all incidents that threaten the student's continued well being, safety, or continued security. In cases where a student believes that a rape or other assault has occurred, the College strongly recommends that the crime be reported immediately so that information may be obtained and preserve evidence as may be necessary to prove criminal sexual assault. Free, confidential counseling is available through the Student Services Office. Students may also be referred to outside community resources as appropriate.

The Dean of Student Affairs will review all reported sex offenses and will assist student victims with identifying both College judicial procedures and legal options. The College will recommend appropriate counseling support to both the victim and accused and will contact authorities as deemed necessary. The College will change a victim's academic and living environment when requested and if such changes are reasonable and viable.

Judicial procedures for a case of sexual assault will follow the regular format, when deemed appropriate, including all possible disciplinary sanctions as indicated, and possible legal action. The accused and the accuser will be afforded the same due process following the guidelines as explained in the *Student Code of Conduct* section of the Student Handbook.

COUNSELING/HEALTH RESOURCES

Victims of sexual abuse should seek help, support and counseling. A plethora of support services are available for assistance to victims. These include:

MSC Counseling Center	242-4257 ext. 3511
MSC Health Services	242-4257 ext. 3513
Women's Health Services	243-1413
Domestic Violence Hotline	1-800-381-9319
Sexual Assault-Battered Women (24 hour hotline)	243-7867

EDUCATIONAL PROGRAMS

Programs to promote the awareness of rape, acquaintances of rape, and other forcible and non-forcible sex offense are sponsored at various times of the year on campus. Check the campus calendar or the Dean of Student Affairs Office for details.

RAPE PREVENTION INFORMATION

There are ways for both men and women to protect against acquaintance rape and stranger rape on campuses.

Here are tips for men to prevent the crime of rape:

- * **Listen carefully.** Take the time to hear what the woman is saying. If you feel she is not being direct or is giving you a "mixed message," ask for clarification.
- * **Don't fall for the common stereotypes that when a woman says "No" she really means, "Yes."** No means No. If a woman say NO to sexual contact, believe her and stop.

- * **Remember that date rape is a crime.** It is never acceptable to use force or the threat of force in sexual situations, no matter what the circumstances.

- * **Don't make assumptions about a woman's behavior.** Don't automatically assume that a woman wants to have sex with you because she drinks heavily, dresses provocatively, or agrees to go to your room. Don't assume that just because a woman has had sex with you previously that she is willing to have sex with you again. Also don't assume that just because a woman consents to kissing or other sexual intimacies that she is willing to have sexual intercourse.

- * **Be aware that having sex with someone who is mentally or physically incapable to give consent is rape.** If you have sex with a woman who is drugged, intoxicated, passed out, incapable of saying NO or unaware of what is happening around her, you may be guilty of rape.

- * **Be especially careful in group situations.** Be prepared to resist pressure from friends to participate in violent or criminal acts.

- * **Get involved if you believe that someone is at risk.** If you see a woman in trouble at a party or a male friend using force or pressuring a woman, don't be afraid to intervene. You may save the woman from a trauma of sexual assault and your friend from the ordeal of criminal prosecution.

Both men and women should be especially careful in situations involving alcohol or drugs. Alcohol and drugs can interfere with your ability to assess situations and to communicate effectively.

Women can take measures to help protect themselves against rape:

- * **Know your sexual intentions and limits.** You have the right to say NO to any unwanted sexual contact. If you are uncertain about what you want, ask the man to respect your feelings.
- * **Communicate your limits firmly and directly.** If you say NO say it like you mean it. Don't give mixed signals. Back up your words with a firm tone of voice and clear body language.
- * **Don't rely on "ESP" to get your message across.** Don't assume that your date will automatically know how you feel, or will eventually "get the message" without your having to tell him.
- * **Remember that some men still think that drinking heavily, dressing provocatively, or going to a man's room automatically indicates a willingness to have sex.** Be especially careful to communicate your limits and intentions clearly in such situations.
- * **Listen to your gut feelings.** If you feel uncomfortable to think, you may be at risk, leave the situation immediately and go to a safe place.
- * **Don't be afraid to make waves if you feel threatened.** If you feel you are being pressured or coerced into sexual activity against your will, don't hesitate to state your feelings and get out of the situation. Better a few minutes of social awkwardness or embarrassment than the trauma of sexual assault.

- * **Attend large parties with friends you can trust.** Agree to "look out" for one another. Try to leave with a group, rather than alone or with someone you don't know very well.

Prevention efforts can reduce the risk of rape, but rape is an action decided on by the perpetrators. Ultimately only rapists can stop rape. If you are raped, seek help at once. The Attorney General recommends you have a free and confidential rape examination at a local hospital to assure your health and so that evidence is preserved if charges are filed later. Most Iowa hospitals will make specialized rape counselors available to you. They can help you sort out your options after the immediate trauma recedes.

The Attorney General urges you to take two actions:

- * Seek counseling and support to help you recover from what is a traumatic experience.
- * Consider telling school officials or law enforcement officers what happened so justice can be done.

This brochure was prepared by the Office of Student Affairs, and is on-line at www.clare.edu. It is distributed annually to students at registration and to faculty and staff through campus mail. Requests for copies of this brochure should be directed to the Office of Student Affairs.

Mount St. Clare College
400 N. Bluff Blvd.
Clinton, IA 52732
319-242-4023

Security Report for 1999

Infraction:	# of Offenses	Offenders			
		White	Black	Hispanic	Other
		M/F	M/F	M/F	M/F
Manslaughter	0	0/0	0/0	0/0	0/0
Homicide	0	0/0	0/0	0/0	0/0
Sex Crime (Forced)	0	0/0	0/0	0/0	0/0
Sex Crime (Not-Forced)	1	0/0	2/0	0/0	0/0
Robbery	0	0/0	0/0	0/0	0/0
Arson	0	0/0	0/0	0/0	0/0
Aggravated Assault	1	1/0	0/0	0/0	0/0
Burglary (room)	22	0/1	0/0	0/0	0/0
Burglary (auto)	2	0/0	0/0	0/0	0/0
Motor Vehicle Theft	0	0/0	0/0	0/0	0/0
Totals	26	1/0	2/0	0/0	0/0

Infraction:	# of Offenses	Offenders			
		White	Black	Hispanic	Other
		M/F	M/F	M/F	M/F
Liquor Law Violations	1	0/0	1/0	0/0	0/0
Drug Abuse Violations	2	0/0	2/0	0/0	0/0
Weapons Possession	0	0/0	0/0	0/0	0/0
Totals	3	0/0	3/0	0/0	0/0
Hate Crimes:	00	0/0	0/0	0/0	0/0
Totals:	00:				

SOME OFFENSES WERE DIRECTLY REPORTED TO THE CLINTON POLICE DEPARTMENT; THEREFORE, WE REPORTED THEM PER DEPARTMENT OF EDUCATION REGUALTIONS BUT DID NOT COMPLETE A COLLEGE INCIDENT REPORT.